



## Central Scotland Off Roaders

Constitution

Version 1.00



## Contents

Document Version .....	3
Objectives .....	4
Members .....	4
Equal Opportunities .....	4
Committee .....	5
Annual General Meeting .....	5
Special General Meeting .....	6
Dissolution .....	6



## Document Version

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Gardner Little	15/04/2012	Updated on feedback from Committee, Alistair Stevenson – Equal Opportunities section added.	0.02
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## Objectives

The objective of Central Scotland Off Roaders (hereinafter referred to as "The Club" or "C.S.O.R.") is the furtherance of Radio Controlled Car Racing events and disciplines in Scotland and the UK.

## Members

Any person interested in Radio Controlled Cars and Racing as an amateur or professional who agrees to actively support "The Clubs" objectives, may apply to the Secretary for membership.

A "member" means any class of membership. The categories of membership shall be: -

- Member
- Senior Member (Retired or O.A.P)
- Juvenile Member (up to 16 years old)

All members, without exception, must obey all "the club" rules. Failure to do so may result in disciplinary action by the Club, which may lead to dismissal from "the club".

The Committee has the right to refuse membership to new applicants.

New members will be required to serve an initial probationary period of 12 months. This period must be completed for any member to be eligible to serve on the Committee. Members may have their membership terminated at the discretion of the Committee for unsatisfactory conduct during their probationary period.

Membership year shall be 1<sup>st</sup> January to 31<sup>st</sup> December of each year.

Annual membership fees shall be due by 31<sup>st</sup> January, after which date, if no monies have been received, membership shall cease.

Members who have allowed their subscriptions to lapse will be required to re-apply for membership on their return to the club. For the avoidance of doubt they will rejoin as probationary members.

Membership Fees and entrance fees shall be such an amount that is from time to time determined by Annual General Meeting or a Special General Meeting.

Any complaint must be made in writing and signed by the complainant(s). The written complaint must then be forwarded to the Secretary so that the matter can be addressed at the next Committee meeting.

The Committee may consider removal from the role of members any member whose conduct is considered prejudicial to the club. Dismissal will be in accordance with the Disciplinary Procedure set out in the Club Rules.

A copy of the rules shall be given to every member of "The Club". No alteration to these rules shall be made except at an Annual or Special General Meeting.

## Equal Opportunities

The club will not discriminate on the grounds of gender, race, colour, ethnic or national origin, sexuality, disability, religious or political belief, marital status or age.



## Committee

The affairs of "The Club" shall be managed by a committee consisting of the elected officers and other elected members. Five members constitute a quorum.

The officers of the club shall consist of:

- Chairperson
- Secretary
- Treasurer
- Drivers Representative

And such assistant officers that may be from time to time required (For example Drivers representative). All are to be elected each year at the Annual General Meeting.

Committee members shall be elected from nominations at the Annual General Meeting, to serve for a period of one year. The Committee will be elected by majority vote by a show of hands from eligible members present.

Should a committee position become vacant, the Committee may co-opt a replacement who will then serve until the following Annual General Meeting. This will be by a majority vote from the Committee Members.

Members elected to office will have full voting rights at all meetings. In the event of a tie, the Chairman will have a casting vote.

The Committee reserves the right to carry out negotiations and make decisions in the interest of the club or on behalf of the membership where necessary without consulting the other members.

The Chairman and Treasurer are required to submit a sample of his signature for banking reference purposes.

Money may only be withdrawn from the fund by cheque signed by 2 members of the committee (Chair Person, Secretary, Treasurer and Past Secretary).

The Committee of the Club shall have power to approve and purchase to the limit of £500.00 on ONE project only, thereafter it shall be referred back to the members for approval.

The Secretary must be informed of any negotiations proposed by club members that affect the Club as a whole and copies of any written correspondence must be submitted to him for record purposes.

Any Committee Member or Officer wishing to resign should do so in writing.

In the event of anything occurring not provided for or not clear in the foregoing rules the committee shall have the power to deal with same at their discretion.

## Annual General Meeting

The Annual General Meeting of "The Club" shall be held in the month of September each year. The business shall consist of:

- Minutes of the previous Annual General Meeting and any Special General Meeting held.
- The Secretaries Report.
- The Treasurers Report.
- Audited statements of Accounts and Balance Sheet.
- Election of Chairperson, office bearers and members of the committee.



All office bearers shall retire at the A.G.M., but shall be eligible for re-election. The elected committee shall have the right to co-opt persons onto the committee to fill vacancies occurring during the current year.

The Treasurer shall prepare a statement of account in time for the Annual General Meeting, which fairly represents the expenditure and receipts of the club, its assets, and its liabilities.

The Treasurer at the A.G.M shall submit an independently reviewed statement of accounts for the previous financial year.

## Special General Meeting

The Secretary will convene a Special General Meeting within 28 days on request from any member of the Committee, stating the business to be discussed.

The Secretary shall convene a Special General Meeting of the club by a resolution of the Committee stating the business to be brought before the meeting. 28 Days notice will be given to all members stating the business to be discussed.

The Secretary shall convene a Special General Meeting of the club on receipt of a request in writing signed by not less than one quarter of the members of the club, stating the business to be brought before the meeting. Again 28 days notice must be given to all members stating the business to be discussed.

When a request for a meeting is made in accordance with the above articles and it is not called within 28 days, the requisitioners may themselves convene a Special General Meeting of the Club by giving 28 days notice in writing to all members, duly setting out the reasons for and purpose of the meeting. Any resolutions passed at such a meeting shall have the same force and effect as if they were passed at a meeting convened by the Committee.

No business other than that appearing on the notice of such meeting shall be transacted.

## Dissolution

Should it be considered necessary or desirable to dissolve "the Club", the Committee will call a Special General Meeting. Should a quorum fail to appear, the meeting will be adjourned and a further SGM must be called. The second meeting will proceed even if a quorum is not present and the motion will then be carried by a simple majority vote. A quorum shall be at least three quarters of the membership at the time the SGM is called.

On dissolution and after the sale of assets, settlement of all outstanding debts and the refund of subscriptions for the remaining part of the year to the paid up members the funds remaining will be distributed to a club with similar aims in promoting Radio Controlled Racing and Events in Scotland or the UK. All members will receive a final statement of accounts.